

Thank you for completing this form. All information provided is strictly confidential. The purpose of the registration form is to help the centre meet your needs and to ensure that all sections of the community are included.

DATA PROTECTION ACT & GDPR - For further details, please refer to our Data Protection Policy, Parent/Carer Privacy Notice and Pupil Privacy Notice (how we use your data). These can be found on our website www.hungerfordnurseryschool.co.uk or requested from the office.

Information about your child	
First Name	<input type="checkbox"/> Male <input type="checkbox"/> Female
Last Name	
Date of Birth	
Child's First Language	

	Parent/Carer	Parent/Carer
First Name		
Last Name		
Relationship to child		
Address		
	Postcode	Postcode
Contact Telephone No.		
Email address		

Medical Information – In the event of any medical emergency immediate appropriate action will be taken. You will be informed as soon as reasonably possible, but be aware this may be after emergency action has taken place if we are unable to reach you.

Family Doctor	Surgery:	Tel. No.
Does your child have any phobias, problems, concerns? (please include anything that would be useful for us to know)		
Does your child have any additional needs? e.g. medical condition* (eczema, asthma), disability or behaviour concerns		
Does your child have any allergies e.g. nuts, wasp sting etc. where they may require a life-saving injection whilst they are in the Centre?	Cause of Allergy	Antidote

* If your child is required to take prescribed medication whilst at Holiday Club please request a medication form which will require completing before your child attends.

This information will be treated in the strictest confidence and in no way jeopardises the provision of a place for your child. However, failure to disclose this information will mean that the Council will not accept liability for your child if a severe reaction occurs whilst he/she is in our care.

Emergency Contact – Please supply details of two emergency contacts for your child

1st Contact

Name:

Tel. No.s

.....

Relationship to child:

2nd Contact

Name:

Tel. No.s

.....

Relationship to child:

Please provide a password to be used in the event you require someone other than the parent(s)/carer(s) named overleaf to collect your child: Password:

Please put a X against the sessions you require

Dates	9am-3pm £25.00 per session	9am-1pm £18.00 per session	1pm-3pm £10.00 per session
Monday 23 rd July			
Tuesday 24 th July			
Wednesday 25 th July			
Thursday 26 th July			
Friday 27 th July	CLOSED	CLOSED	CLOSED
Monday 30 st July			
Tuesday 31 st July			
Wednesday 1 st August			
Thursday 2 nd August			
Friday 3 rd August	CLOSED	CLOSED	CLOSED
Monday 6 th August			
Tuesday 7 th August			
Wednesday 8 th August			
Thursday 9 th August			
Friday 10 th August	CLOSED	CLOSED	CLOSED
Monday 13 th August			
Tuesday 14 th August			
Wednesday 15 th August			
Thursday 16 th August			
Friday 17 th August	CLOSED	CLOSED	CLOSED

Please return to the office as soon as possible together with full payment if paying by cash or cheque.

How to Pay

- **Cash or cheque** – Money and form to be put in a sealed envelope and handed into the Nursery School office. Cheque payable to ‘West Berkshire Council’ please.
- **Childcare vouchers** – payment from the provider can be made to the Nursery by cheque payable to ‘West Berkshire Council’ or by BACS - sort code 60-15-07 account number 65453441. Please ensure the reference is your child’s surname, first initial and HCLUB so the payment can be allocated correctly.
- **Internet Banking** – sort code 60-15-07, account number 16292316. Please ensure the reference is your child’s surname, first initial and HCLUB so the payment can be allocated correctly.

If paying by childcare voucher please enter name of provider:

- I understand that payment is **non-refundable** and places are **non-transferrable**
- I consent to this information being held for the duration of the Holiday Club.

Parent/Carer Signature : Date:

Print Name: Relationship to child: